



# The Commonwealth of Massachusetts Asian American Commission

## COMMISSIONERS

### Chairperson

Wingkay Leung

### Vice Chairperson

Vira Douangmany Cage\*

### Treasurer

Mabel Lam\*

### Secretary

Dimple J. Rana

Jonjy Ananth

Nick Chau

Mary Chin

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Pralhad KC

Nina Liang

Chung Liu

John Naranja

Uyen-Sa Nguyen

Anil Saigal

Kimberly Truong

Ying Wang

### Interim

### Executive Director

Jenny Chiang

One Ashburton Place

12th Floor

Boston, MA 02108

www.aacommission.org

## Meeting Minutes

Wednesday, April 11, 2018 at 4:30pm to 6:00pm

Transportation Building, 10 Park Plaza, 2<sup>nd</sup> floor, Boston, MA 02116

Absent Commissioners are highlighted and remote participants are indicated by an asterisk\*. Quorum was reached by attendance.

1. Accepted previous minutes for March 2018
2. Executive Director and Executive Committee Report (Jenny & Wingkay, 15 mins)
  - Motion to allot budget of up to \$1000/year for Directors and Officers insurance – motion passed  
AAC will add a line item for D&O insurance
  - Wynn diversity plan – AAC plans to comment
3. AAC signature authority (Wingkay, 5 mins)  
Deferred for subsequent discussion
4. Salary action for ED (Wingkay, 10 mins)
  - Motion to change interim title to permanent position – motion passed
  - Motion to Increase salary retroactive at 90 day to \$46,000 - motion passed
  - Motion to hire contractor for next 2 months up to \$4,000 until June 30, 2018. EC to develop job description. - Motion passed
5. Commissioner reimbursement (Wingkay, 10 mins)  
Deferred for subsequent discussion
6. Review attendance policy (Wingkay, 5 mins)  
Deferred for subsequent discussion
7. Unity Dinner Updates (Chung & Pralhad, Co-Chairs, 20 mins)  
Program schedule:
  - Nina will help confirm with appointing authorities
  - Schedule for Nam Pham to speak after Secretary of State
  - Vira will provide year in reviewUnity Dinner gifts:
  - Charlie Wang agreed to donate a 7<sup>th</sup> painting for auction
  - Ying will send out design options
  - Gifts will go to 3 awardees and keynote speaker
  - Vira will develop writing for awards unique to recipientsSponsorship
  - Need to follow up with past attendees
  - Sponsorships are currently behind



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## 8. Subcommittee updates (if any): max time 3 mins each

- PR/Legislation (Loan, Chair)
- Finance/Admin (Mabel, Chair)
- Health and Human Services (Elisa, Chair)
- Young Leaders Symposium (Nina, Chair)
  - YLS will begin meeting in the next month
  - Kim Truong will be co-chair
- Economic Development (Gilbert, Chair)

## 9. Old Business (5 mins)

- AAC Tax Filing – Deferred for subsequent discussion

## 10. New Business (5 mins)

- Intern to start immediately
- Currently reviewing intern candidates for the summer

## 11. Next Commission Meeting: Every second Wednesday, May 9

## 12. Community Updates & Meeting adjourned