



# The Commonwealth of Massachusetts Asian American Commission

## COMMISSIONERS

### Chairperson

Wingkay Leung

### Vice Chairperson

Vira Douangmany Cage

### Treasurer

Mabel Lam

### Secretary

Dimple J. Rana

Jonjy Ananth

Nick Chau

Mary Chin

Elisa Choi

Loan Thi Dao

Gilbert Ho

Ivy Ho

Vanna Howard

Pralhad KC

Mary K. Y. Lee

**Nina Liang**

Chung Liu

**John Naranja**

Anil Saigal

Kimberly Truong

Ying Wang

### Executive Director

Jenny Chiang

One Ashburton Place

12th Floor

Boston, MA 02108

[www.aacommission.org](http://www.aacommission.org)

## Meeting Minutes

Wednesday, December 12, 2018 at 4:30pm to 6:00pm

HI Boston Hostel Community Room, 19 Stuart St, Boston, MA 02116

Absent Commissioners are highlighted and remote participants are indicated by an asterisk\*. Quorum was reached by attendance

1. Accepted previous minutes for November 2018
  - Wingkay abstains
2. Executive Committee Report
  - Jenny and Vira provided an overview of the Executive Committee report
3. Commissioner Applications Update
  - Jenny provided update on current progress of Commissioner appointments
4. Part-Time Coordinator
  - Jenny provided job descriptions and budget projections for 2 part time positions
  - Suggestion to take out statement regarding benefits for mileage reimbursement
  - Need to budget space to house part time person; Treasurer's office may have space in Springfield
  - Vira motions to accept and post the job descriptions, Kim seconds
    - o Motion passed unanimously
5. Executive Director's Annual Performance and Salary Review
  - Approval to increase by \$5000 retroactive to anniversary day – Motion passed
6. Annual Election of AAC Officers
  - Call for officer nominations opened following November 14, 2018 meeting
  - All candidates were required to submit a statement of no more than 250 words to the Executive Director during the third week of November to be disseminated to the full Commission for review during the first week of December.
  - Motion that no last minute nominations may be made during the meeting, except for the Treasurer position in which there are no current candidates.
    - o Vote: 6 yes, 7 no, 2 abstain - Motion not passed. Additional nominations to be accepted during the meeting.

### 2019 Elected Officers:

- Chair: Pralhad KC
- Vice Chair: Kimberly Truong
- Treasurer: Chung Liu
- Secretary: Loan Dao
  - o Officers terms coincide with the 2019 calendar year, January 1, 2019 – December 31, 2019

7. Subcommittee updates (if any): max time 3 mins each

### PR/Legislation Committee

- Advocacy Day Debrief
  - o Suggestion to possibly increase event to 2 days
  - o Need to think about how to increase our visibility



# The Commonwealth of Massachusetts Asian American Commission

## COMMISSIONERS

### **Chairperson**

Wingkay Leung

### **Vice Chairperson**

Vira Douangmany Cage

### **Treasurer**

Mabel Lam

### **Secretary**

Dimple J. Rana

Jonjy Ananth

Nick Chau

Mary Chin

Elisa Choi

Loan Thi Dao

Gilbert Ho

Ivy Ho

Vanna Howard

Pralhad KC

Mary K. Y. Lee

**Nina Liang**

Chung Liu

**John Naranja**

Anil Saigal

Kimberly Truong

Ying Wang

### **Executive Director**

Jenny Chiang

One Ashburton Place

12th Floor

Boston, MA 02108

[www.aacommission.org](http://www.aacommission.org)

- Possibly having this as a grant funded training opportunity for community partners
- Listening Tour
  - Currently looking into more communities to continue the tour

#### Unity Dinner/Fundraiser

- Venue for 2019 Unity Dinner
  - Crown Plaza Woburn, Friday, May 3, 2019
  - \$11,000 estimated cost
  - Motion to approve – motion passed unanimously

#### Finance/Admin (Mabel, Chair)

- No updates to report at this time

#### Program - Health and Human Services

- Appointment of Ivy Ho as Chair of the the HHS committee

#### Program - Young Leaders Symposium

- No updates to report at this time

#### Program - Economic Development

- Mary Lee reached out to Ken An (EEOC) to support economic workshop in Western MA

#### 8. Old business

#### 9. New Business

- Proposal to revisit conversation from retreat on how we form committees and requirement for committee members at another meeting

#### 10. Next Commission meeting: Every second Wednesday, January 9, 2019

#### 11. Other Community updates & Meeting adjourned

## **AAC Executive Committee Report – Wednesday December 12, 2018**

Submitted by Chairperson, Wingkay Leung and Executive Director, Jenny Chiang –  
Commonwealth of Massachusetts Asian American Commission.

The following activities and discussions have been made by Commissioners and ED since the report on November 14, 2018.

- 1) Advocacy Day** – AAC’s second annual Advocacy Day was held Thursday, November 15 from 10am – 4pm. The morning included a panel discussion and keynote speaker. The afternoon provided community partners a training on legislative visits.
- 2) AAC Listening Tour** – AAC sponsored a community event at the UMass Center in Springfield, MA. The event convened members of the Bhutanese, Filipino, Vietnamese, and Cambodian American communities in Western MA. Student’s of Professor Richard Chu shared their video interviews with community members. Videos will be archived and open to the public once finalized.
- 3) Asian Community Cooperation Forum** – AAC agreed to be a name sponsor for the forum developed by the Consulate of the Republic of Korea. Commissioner Elisa Choi spoke on one of the panels on challenges and opportunities Asian communities are facing.
- 4) Nonprofit Learning Institute** – The AAC has been accepted to participate in Philanthropy MA’s (previously Associated Grant Makers) Nonprofit Learning Institute. The program begins on January 8, 8am – 12pm and features 5 monthly sessions on nonprofit management. Sessions are hosted at Bank of America (225 Franklin Street, 5th Floor, Post Office Square Room, Boston, MA). Participation in the program requires that one senior staff member must commit to attending all sessions of the program. It is strongly encouraged that a second representative be present (either a board member or additional senior staff member).

### **Upcoming Community Events**

- a. Eastern Bank Social Justice Celebration**  
Thursday, December 13, 5:30pm – 7:30pm  
Sheraton Hotel Boston, 39 Dalton St
- b. AAC Swearing-in Ceremony**  
Wednesday, January 9, 3:00pm – 4:00pm  
MA State House, Room 227