



The Commonwealth of Massachusetts Asian American Commission

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Executive Director

Jenny Chiang

One Ashburton Place

12th Floor

Boston, MA 02108

www.aacommission.org

Meeting Minutes

Wednesday, November 14, 2018 at 4:30pm to 6:00pm

Transportation Building, 10 Park Plaza, 2nd floor, Boston, MA 02116

Absent Commissioners are highlighted and remote participants are indicated by an asterisk*. Quorum was reached by attendance

1. Accepted previous minutes for October 2018
2. Executive Committee Report
 - Vira provided an overview of the Executive Committee report
3. Commissioner Applications Update
 - Jenny provided update on current progress of Commissioner appointments
4. Part-Time Coordinator
 - Jenny presented 2 draft job descriptions for 2 part time positions
 - Jenny to look into options to house Western MA coordinator:
 - Proposed connections: Vietnamese Cultural Center, Mayor's office in Amherst, Richard Chu (UMass)
 - Further discussion tabled for next month's meeting
5. Bylaw Changes

Mabel provided an overview of proposed bylaw change regarding moving timing of officer elections from January to December

 - Ivy motions to vote, Loan seconds
 - o 6 votes yes, 3 votes nay, 1 abstain - Vote: Motion passed
 - Mabel provided overview of proposed changes to the policy and procedures regarding officer elections
 - o "extenuating circumstance" – such as, but not limited to "when the Appointing Authority has not found a replacement"
 - o "recruiting efforts" – recruiting Commissioner applicants
6. PR/Legislation Committee Updates
 - Advocacy Day is tomorrow, November 15
 - Commissioners are needed to help throughout the day
7. Subcommittee updates (if any): max time 3 mins each

Unity Dinner/Fundraiser

Pralhad provided overview of possible venues for 2019 Unity Dinner

- o Boston University
- o UMass Boston
- o UMass Lowell Inn and Conference Center
- o Crown Plaza Woburn
- o Harvard
- Chairs to confirm specific dates to avoid conflicts with holidays and venue with parking options



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Finance/Admin

- Mabel provided an overview of expenses from October 2018

Program - Health and Human Services (Elisa, Chair)

- Elisa will be terming off at the end of the year
- Planning for the 2019 Annual Asian American Mental Health Forum has started. Interested individuals are encouraged to join the planning committee.

Program - Young Leaders Symposium (Kim & Nina, Co-Chairs)

- No updates to report

Program - Economic Development (Gilbert, Chair)

- No updates to report

8. Old business

9. New Business

10. Next Commission meeting: Every second Wednesday, December 12, 2018

- December meeting location is TBD

11. Other Community updates & Meeting adjourned